**BOARD OF PUBLIC WORKS ADVISORY MEETING**

**March 10, 2020**

MEMBERS Attending: Chairman - Todd Swanson, Troy Winkleman, Steve Rudnicki, Dennis Lutes, Jim Simpson

OTHERS: Andrew Thompson

MINUTES:  **A motion to approve the minutes to the 11 February 2020 meeting was made by Troy Winkleman and seconded by Jim Simpson. The motion was passed unanimously.**

OLD BUSINESS:

Andrew Thompson provided an update of the numerous projects and activities of the Village DPW departments. He summarized the status of the construction contracts at the WPCF and for the Water Department. Andrew noted that STC is scheduled to start back April to complete work on the digesters. Gerwitz and McNeil also has electrical work to complete for the digesters and still has to schedule training for the emergency generator. H&K has completed their work at the Water Treatment Plant. Wendel, the A&E for the WPCF still needs to complete the overall O&M manual for the WPCF.

Andrew noted that the Asset Management program for the WPCF and Sewer Dept. was working well. The next Department to start using would be the Electric Dept. He anticipates having the Elec. Dept. start next at the beginning of June.

Andrew updated the status of work of the MRB Group. He noted that the bid opening was held for the new electric line along Rte. 5 West, Shorehaven to Walker Rd. Thayer Elec. from Fairview Twsp., Pa. was the successful bidder. Andrew requested the Advisory Boards recommendation on the award to Thayer.

**A motion to recommend award to the low bidder, Thayer Elec. was made by Steve Rudnicki. Jim Simpson seconded the motion and it was unanimously passed.**

Andrew noted that there was no change in the status of design for the pump station. He is still waiting for the pump size and estimated cost so that he can finalize the budget and consider if this work can be scheduled for this year or next year. Andrew indicated that a May advertisement and bid opening was the target.

The improvements for the parking lot off Clinton St. would start as soon weather permits. The paving would be done with Village labor and rental of a paver.

The review of the fire protection and security monitoring was discussed. Steve and Dennis commented on their visit to Arcade to gain lessons learned. Andrew requested a recommendation from the Board .

**A motion to move forward with DFT for fire and security monitoring was made by Troy Winkleman and seconded by Steve Rudnicki. The motion was passed unanimously.**

Andrew advised that TRC had been out for a site visit for the Findley Rd. interconnect replacement. He expects a proposal soon. He also noted that a second structure down line would also have to be replaced due to the angles involved. Andrew noted that the Hydropower contract was signed by the Village. He also advised that he was scheduled to meet with MRB to get their help in doing long term planning and creating a 5 year plan for the Village.

REVIEW OF DEPARTMENT HEADS:

Public Works – Seasonal work ongoing; yard restoration from winter plowing damage.

Electric Dept. – Finished work at the Portage substation and work on North Portage. Andrew indicated there was a primary metering issue to be resolved with Growers.

Water Dept. – normal operations.

Sewer Dept. – normal operations.

NEW BUSINESS/OPEN DISCUSSION:

Andrew advised that a proposal for a 270 MW Solar Power farm on Pigeon Rd. and Douglas Rd. was for 1000 acres.

**Troy Winkleman made the motion to adjourn, seconded by Steve Rudnicki and unanimously passed.**

The next Advisory Board meeting was scheduled for 7 April 2020 at 6:30. It meeting will be held at the Electric Building. **Note: April meeting was canceled due to pandemic shut-down. Next meeting to be scheduled as necessary.**